

Privacy Statement

The Bees Keys Swindon LTD (trading as The Bees Keys)

About us

We are the data controller for the purposes of UK data protection legislation.

Contact details:

Sarah Loddington

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Address: Suite 22, Crowood House, Gipsy Lane, Swindon, SN2 8YY

What personal data do we collect?

We collect data necessary to provide services. This may include:

Personal/contact information: name, address, email, phone numbers, date of birth

Payment information: details required for billing (we do not store payment card details)

Digital information: IP address and interactions with our website/social media

Correspondence: enquiries and communications

Lawful basis

We process personal data where:

It is necessary to perform a contract

It is necessary for legitimate interests (balanced against individual rights)

We must comply with legal obligations

We have consent (for example marketing)

Who we share data with

Where needed to provide services, we may share data with:

Accountants/auditors

Accounting software providers

Direct debit/auto-pay companies

Examination boards

My Music Staff

Retention

We retain personal data only as long as necessary for services and legal obligations.

Your rights and complaints

You can contact us to exercise your rights. If you are unhappy with how we process data, you can complain to the ICO.

ICO contact:

Information Commissioner's Office

Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF
<https://ico.org.uk/global/contact-us/>

Updated: 26 May 2026
Next review: August 2027